

LES TWENTYMAN FOUNDATION



BACK TO
SCHOOL

Program Fact Sheet

Unfortunately, the Back To School Program is unable to provide financial aid for:

- Excursions or camps;
- Laptops or calculators;
- Uniforms, shoes or school bags; or
- Fees, levies or charges of any kind.

Who can access the Back To School Program?

The **eligibility criteria** for the Back To School Program are:

1. Receiving Unable to Live at Home Allowance;
2. Aboriginal/Torres Strait Islander;
3. Asylum Seeker - Bridging Visas A through E;
4. Unaccompanied Refugee Minor;
5. Special Circumstances - Family Separation;
6. Special Circumstances -
Loss of Employment/Income; and
7. Special Circumstances - Living Out of Home.

The program generally assists secondary-aged children. Please [contact us](#) to discuss other referrals.

How do I access the Back To School Program?

Clients are referred via an online form by their **school welfare officer** or **support worker** in a third-party agency.

Support workers referring clients to the Back To School Program must make a professional assessment of the client's eligibility to receive assistance – this means **clients cannot self-refer**.

Referrals must be submitted online via [this form](#), between 12th November 2018 & 14th December 2018.

How do I know if my referral is successful?

If you have received the acknowledgement email –

which clients can also receive if they provide an email address –

and the Program Coordinator has not called or emailed to discuss the referral with you, it is successful.

What sort of assistance will be provided?

ALL YOUNG PEOPLE receive a **stationery pack**:

- Folders, binder books and loose leaf paper;
- Display books and sheet protectors;
- Pencil case with pens, pencils, ruler, scissors, eraser, sharpener, glue and highlighters;
- A 16GB USB key, & maybe some other goodies!

YEAR 7 STUDENTS also receive a **Math-O-Mat**.

YEARS 7 TO 10 STUDENTS receive the English reading texts (novels, plays, poetry, anthologies, etc.), and the **main subject textbooks only** for:

- English;
- Mathematics;
- Science;
- Humanities; plus **one**
- Language Other Than English (LOTE)

VCE & VCAL STUDENTS receive the **main subject textbook (and workbook)** for every subject enrolled.

NO: Checkpoints, A+ Notes or study guides are provided.

When are resources ready, and where are they?

For young people at schools supplied by **Lamont Books**, clients will collect their books from the distribution centre in Hallam.

All other clients need to collect their resources from **Footscray**, or send someone on their behalf; this needs to be arranged ahead of time with the Program Coordinator – [just text or email to let us know](#). To prevent delays, all LOTE textbooks that we buy new will be collected by the client from the school's preferred supplier.

Resources should be ready for the start of Term One for referrals received before 14th December 2018.

I still haven't been contacted – is this normal?

Completely – Back To School is run by just one staff member, so please be patient. The new systems used in 2017-18 have been evaluated, and improvements put in place to reduce delays. Collection and sorting of donated textbooks occurs in the lead-up to Christmas – when this is done, the Program commences distribution of client resources. We will try to prioritise VCE students' referrals so they can complete their holiday homework.

Enquiries are best submitted via **email** – backtoschool@LTFoundation.com.au – during December and January. **Clients** are encouraged to provide accurate, reliable contact details to their worker. **Support workers** are encouraged to provide as many ways to contact the client as possible. After the worker submits the referral, Back To School usually communicates only with the client.